



**WATFORD
BOROUGH
COUNCIL**

LICENSING COMMITTEE

Thursday, 15th September, 2016

7.30 pm

Town Hall, Watford

Publication date: 7 September 2016

Contact

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Jodie Kloss/Alan Garside in Democracy and Governance on 01923 278376 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

Access

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. This is a Pay and Display car park. From 1 April 2016 the flat rate charge is £2.00.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

Fire / Emergency Instructions

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

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Filming / Photography / Recording / Reporting

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If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

Committee Membership

Councillor K Crout (Chair)

Councillor J Fahmy (Vice-Chair)

Councillors S Bolton, J Connal, A Dychton, K Hastrick, M Hofman, Ahsan Khan, R Laird, B Mauthoor, M Mills, A Rindl, G Saffery, D Scudder and M Turmaine

Agenda

Part A - Open to the Public

1. Apologies for absence/ committee membership

2. Disclosure of interests (if any)

3. Minutes

The minutes of the meeting held on 29 February 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

(All minutes are available on the Council's [website](#).)

4. Guidelines for the Grant, Revocation and Refusal of Hackney Carriage and Private Hire Drivers licences and Private Hire Operators Licences (Pages 5 - 40)

Report of the Head of Community and Customer Services.

This report seeks that the committee adopt the new Guidelines from 1st October 2016 to progress the working group's recommendations.

5. Environmental Health and Licensing Compliance Policy (Pages 41 - 92)

Report of the Head of Community and Customer Services

The report seeks member's approval that the Environmental Health and Licensing Compliance Policy be adopted on 19th September 2016.

6. Update Report on Disability Access Improvements for Taxi and Private Hire Passengers (Pages 93 - 120)

Report of the Head of Community and Customer Services

The report asks that the Licensing Committee note the current progress of the disability access improvement project.